



MID-WINTER CONFERENCE 2011

REQUEST FOR PROPOSALS

OAESP Mid-Winter Conference is the premier conference for Oklahoma school administrators serving grades PreK through 8th. The conference typically draws 350 participants. This year, the OAESP Mid-Winter Conference is scheduled for **January 20 and 21** at the Meridian Convention Center in Oklahoma City. Our keynote speakers are **Michael Rettig**, founder of School Scheduling Associates and author of *Elementary School Scheduling: Enhancing Instruction for Student Achievement* and *Scheduling Strategies for Middle Schools*; and **Jim Grant**, founder of Staff Development for Educators, consultant, and author of numerous educational texts, including *The Death of Common Sense in our Schools*, *The Retention Promotion Checklist* and *The More Ways You TEACH, the More Students You REACH*.

If you wish to present a 50-minute Breakout Session OR if you want to facilitate a Round Table discussion at the conference, please submit a proposal (via mail, fax or email) with the following information by **November 4, 2010**:

- Presenter contact information: name, title, address, school name, phone and email address
- Proposed session title
- Session Type: lecture, panel, group discussion, etc.
- Preferred day: Thursday afternoon or Friday morning (see areas of interest*)
- Session Description: maximum 200 words
- Program Description: maximum 50 words, as you would have it appear in the conference program
- Learning outcomes: what do you want your audience to learn or achieve?
- Presenter credentials (applicable to the proposed session)

*Please note these **areas of interest**: School Leadership, Professional Learning Communities (PLC's); Best practice(s) in schools; Response to Intervention (RtI); Staff relations and/or Faculty meetings; Parent education/involvement and Community outreach; Discipline and Classroom Management techniques; Special education/Autism issues; and Technology in schools.

Selection preference is given to OAESP members. Vendor proposals **must** include participation/representation by a CCOSA member-administrator/practitioner and will only be considered if the vendor has a contract to exhibit at the conference (contracts are available by contacting Amanda Smith, amanda@ccosa.org).

PLEASE NOTE: Screen, AV cart and power strip are the only audio-visual equipment provided for breakout sessions!

Notification of acceptance will be delivered no later than December 1, 2010.
Please direct questions to Dr. Christi Roach at 405-524-1191 or roach@ccosa.org.
CCOSA/OAESP 2901 N. Lincoln Boulevard Oklahoma City, OK 73105
You may return this form via email or fax: 405-524-1196.

The Cooperative Council for Oklahoma School Administration (**CCOSA**) is an incorporated, not for profit organization which establishes close and continuous communication and cooperation between educators, taxpayers and legislators to improve the effectiveness of professional school administrators and to communicate the needs of Oklahoma schools. **CCOSA** is an umbrella organization for four (4) professional associations: the Oklahoma Association of Elementary School Principals (**OAESP**), the Oklahoma Association of Secondary School Principals (**OASSP**), the Oklahoma Association of School Administrators (**OASA**), and the Oklahoma Middle Level Education Association (**OMLEA**).